



Housing and Community Development Advisory Board

DRAFT Meeting Minutes

Stephen Sparks – Chair
Donna Bleyle – Vice Chair

Susan Brenton
Diana Yazzie Devine
Heather Kay
Tom Stapley

Linda Starr
Ericka Varela
Kent Westover
Kris Woolley

Thursday, February 4, 2016

6:00 p.m.

Lower-Level Council Chambers

57 E. First Street

Mesa, Arizona, 85201

I. Welcome and Introductions (2 minutes)

- A. HCDAB members present at meeting. Ericka Varela and Kent Westover
- B. Staff present at meeting – Constance Bachman, Dennis Newburn, Ray Thimesch, Maurice Brundidge and Carli Ream.

II. Approval of Minutes (2 minutes)

- A. Linda Starr made motion to approve the HCDAB minutes from the January 7, 2016 meeting , seconded by Donna Bleyle; the vote carried 8 – 0.

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III. Items from Citizens Present
There were no citizens present

IV. Discussion and Action Items

A. **FY2016/17 CDBG-ESG-HS Application Review Process** - Dennis Newburn discussed the FY2016/17 CDBG-ESG-HS application review process with the Board and provided additional information regarding their role in the evaluation process.

1. **Presentation - application evaluations – Each presentation will be 3 minutes in length, the board will have 3 minutes to ask any questions.**
2. **ZoomGrants Demonstration**
3. **March Special Meetings – discuss dates and times**

A Quorum has been confirmed on **March 3rd** and **March 9th**, board does not feel that the additional date of March 10th will be needed. Optional start times of 4:00PM and 5:00PM were provided. It was agreed that everyone would like to start at 4:00PM to be able to get done earlier in the evening. Constance Bachman will send a reminder email on dates and times.

V. Staff Announcements/Reminders
(5 minutes)

- A. Charlene Flaherty, with the Corporation of Supportive Housing (CSH), will present to the Board – future meeting
- B. Mobile Home Parks – additional discussion item for future HCDAB meeting
- C. Constance Bachman gave an update on the Point-In-Time Homeless street count. There were 40 volunteers, with 3 board members having participated. Huge thanks to everyone that helped, double thanks to those on the board that took the time to help out.
- D. Dennis Newburn made formal thank you and appreciation to Constance Bachman for all her hard work on the Point-In-Time process.
- E. Next HCDAB Meeting – March 3rd & March 9th, 2016

VI. Adjourn the meeting

Donna Bleyle motioned to adjourn, Tom Stapley seconded; motion carried by a vote of 8-0. Meeting adjourned at 7:16pm.